



Bid Cover Sheet

Monon16: Housing Initiative - 2017 Construction of Single Family Homes

Bid Due Date: _____

Instructions:

All Bidders must fully and accurately complete each section to be considered. Two (2) full copies of each Bid, one with an original cover sheet must be submitted no later than the bid due date.

I. Bidder Information

Name:	
Address:	
Email:	
Phone:	
Contact:	
License #:	

II. Bid Information (Please include a copy for each plan submitted)

Plan Name:	
Project Location: <small>(Multiple Addresses Acceptable)</small>	
Construction Cost:	
Contingency:	
Profit & Overhead:	
Grand Total:	



III. Capacity

Please answer each of the following:

1). How soon after receiving a NOTICE TO PROCEED (in days) can construction begin?

2). What is your (current) production capacity (# of homes under construction at one time)? _____

3). From application for permits to receipt of Certificate of Occupancy, what is the average build time (in days) for a single-family home? _____

4). What is your build time if you have multiple homes under construction at once?

IV. Participation

Community Development Block Grant (CDBG) funds may be used to complete this project. In accordance with the City of Indianapolis and State of Indiana’s intent to provide opportunities to low-income residents and low-income serving business (Section 3 Residents and Section 3 Businesses) and opportunities to minority-, women-, and veteran-owned businesses (XBEs), please outline how you intend to reach these goals. The most competitive bids will outline specific certified businesses and suppliers. Please note that meeting the goal of 3% VBE participation is a goal held by the City of Indianapolis and not the State of Indiana; it remains a King Park goal and VBE participation is strongly encouraged.

Responsive bids include identifying how bidders intend to meet the following:

Goal(s) / Requirement(s)	Check all that will be met	Dollar Amount	%
MBE (15%)			
WBE (8%)			
VBE (3%)			
Section 3 (10%)			



Please note that documentation may be required at a later date to prove City or State certification where applicable. City and State XBE certification do not overlap and may not be used interchangeably.

XBE and Sec. 3 Subcontractor and Supplier List

General Contractor shall supply a list of all Subcontractor and Suppliers, and include the following information (Example):

Name	/ Work	/ Price	/ XBE	/ Sec. 3
Jane Doe Roofing, Inc.	Roofing	\$4,000	WBE	N/A
Weary Souls, LLC	Gutters	\$1,500	N/A	Sec. 3 Business

Insurance Verification

Each contractor shall provide (verify) liability and property damage insurance and workmen’s compensation insurance in the following minimum amounts: (1) general liability \$1,000,000; property damage \$500,000, or a combined single limit of \$1,000,000; and (2) workmen’s compensation (statutory).

Acknowledgment

The undersigned hereby declares that he/she is authorized to submit the attached bid proposal; the foregoing statements are true; by submitting this Bid, he/she acknowledges and understands King Park’s need to meet and/or exceed XBE and Sec. 3 participation goals and requirements imposed on King Park by federal, state and local government; as such, the bidder will help King Park to meet those goals and/or requirements.

Furthermore, this bid is fair and proper and is not the result of collusion, conspiracy, connivance or any unlawful agreement on the part of the bidder, its agents, representatives, owners, employees or other interested parties.

This bid shall be valid for not less than ninety (90) days from the date due.

Signature

Title

Printed

Date